



Bhagalpur Smart City Limited

Request for Proposal (RFP)

For

Supply, Installation & Warranty support of Desktop, Laptop, Computer Peripherals, External Hard Drive, Pen drives, Antivirus and Mobile Phones for Bhagalpur Smart City Limited (BSCL)

**Issued by
Managing Director Cum CEO
Bhagalpur Smart City Limited**

DISCLAIMER

The information contained in this Request for Proposal (“RFP”) document or subsequently provided to bidders, verbally or in documentary or any other form by or on behalf of the Bhagalpur Smart City Limited (here forth referred to as BSCL in this document) or any of its employees or advisers, is provided to bidders on the terms and conditions set out in this RFP and such other terms and conditions subject to which such information is provided.

This RFP is not an agreement and is not an invitation by the Employer to the prospective Consultants or any other person. The purpose of this RFP is to provide interested bidders with information that may be useful to them in the formulation of their Proposals pursuant to this RFP.

This RFP includes statements, which reflect various assumptions and assessments arrived at by the Employer in relation to the Consultancy. Such assumptions, assessments and statements do not purport to contain all the information that each bidder may require. This RFP may not be appropriate for all persons, and it is not possible for the Employer, its employees or advisers to consider the objectives, technical expertise and particular needs of each party who reads or uses this RFP. The assumptions, assessments, statements and information contained in this RFP, may not be complete, accurate, adequate or correct. Each bidder should, therefore, conduct its own investigations and analysis and should check the accuracy, adequacy, correctness, reliability and completeness of the assumptions, assessments and information contained in this RFP and obtain independent advice from appropriate sources. Information provided in this RFP to the bidder (consultant/contractor/developer/Manufacturer/Supplier etc.) is on a wide range of matters, some of which depends upon interpretation of law. The information given is not an exhaustive account of statutory requirements and should not be regarded as a complete or authoritative statement of law.

The Employer accepts no responsibility for the accuracy or otherwise for any interpretation or opinion on the law expressed herein.

The BSCL and its employees and advisers make no representation or warranty and shall have no liability to any person including any bidder under any law, statute, rules or regulations or tort, principles of restitution or unjust enrichment or otherwise for any loss, damages, cost or expense which may arise from or be incurred or suffered on account of anything contained in this RFP or otherwise, including the accuracy, adequacy, correctness, reliability or completeness of the RFP and any assessment, assumption, statement or information contained therein or deemed to form part of this RFP or arising in any way in this Selection Process.

The BSCL also accepts no liability of any nature whether resulting from negligence or otherwise however caused arising from reliance of any bidder upon the statements contained in this RFP. The BSCL may in its absolute discretion, but without being under any obligation to do so, update, amend or supplement the information, assessment or assumption contained in this RFP. The issue of this RFP does not imply that the Employer is bound to select a bidder or to appoint the selected bidder, as the case may be, for the Consultancy and the BSCL reserves the right to reject all or any of the Proposals without assigning any reasons whatsoever.

The bidder shall bear all its costs associated with or relating to the preparation and submission of its Proposal including but not limited to preparation, copying, postage, delivery fees, expenses associated with any demonstrations or presentations which may be required by the BSCL or any other costs incurred in connection with or relating to its Proposal.

All such costs and expenses will remain with the bidder and the BSCL shall not be liable in any manner whatsoever for the same or for any other costs or other expenses incurred by a bidder in preparation or submission of the Proposal, regardless of the conduct or outcome of the Selection Process.

Sd/

**Managing Director cum CEO,
Bhagalpur Smart City Limited**

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FACT SHEET:

This Fact Sheet comprises of important factual data for a quick reference to the Bidders.

NIT No:		BSCL/Office Equipment /2020/44
1.	(a) Name of the work	Supply, Installation & Warranty support of Desktop, Laptop, Computer Peripherals, External Hard Drive, Pen drives, Antivirus and Mobile Phones for Bhagalpur Smart City Limited (BSCL)
2.	Mode of Bid Submission	e-tendering through http://www.eproc2.bihar.gov.in only.
3.	Estimated Cost (Rs.)	Rs. 9,51,454/- (Rupees Nine lakhs fifty one thousand four hundred and fifty four) only
4.	Online Tender Fee	As per eproc https://www.eproc2.bihar.gov.in/
5.	EMD/Bid Security	The EMD/Bid Security Rs. 19,050.00 (Nineteen thousand and fifty only) should be submitted through Internet Payment Gateway (IPG) / Challan / Bank Guarantee. Bank Guarantee shall be drawn in favour of “Chief Executive Officer, Bhagalpur Smart City Limited”.
6.	Tender Document Fee	Rs. 500.00 (Five hundred only)
7.	Bid Submission Start Date https://eproc2.bihar.gov.in/	As per NIT
8.	Bid Submission Due Date https://eproc2.bihar.gov.in/	As per NIT
9.	Bid Open Date https://eproc2.bihar.gov.in/	As per NIT
10.	Submission end date of hard copy / Physical documents of EMD (Only Bank Guarantee)	Address: Chief Executive Officer, Bhagalpur Smart City Limited, Swami Vivekanand Path, Near Ghuran Peer Baba Chowk, Bhagalpur – 812001.

Note: -

- Bhagalpur Smart City Limited (“BSCL”) invites online tenders through <https://www.eproc2.bihar.gov.in/> as a “Two Bid System” from reputed Original Equipment Manufacturers / Local Authorized dealers / Suppliers for Supply, Installation & Warranty support of Desktop, Laptop, Computer Peripherals, External Hard Drive, Pen drives, Antivirus and Mobile Phones for Bhagalpur Smart City Limited (BSCL) as per the specifications mentioned in Annexure-II.
- Tenders / Bidders are advised to study the tender document carefully before submitting the Tender. It will be presumed that the tenderer / bidder have considered and accepted all the terms and conditions of this tender.
- Conditional bids shall liable to be rejected.
- The EMD/Bid Security should be submitted through Internet Payment Gateway (IPG) / Challan / Bank Guarantee. Bank Guarantee shall be drawn in favour of “Chief Executive Officer, Bhagalpur Smart City Limited”. The bid will be opened as per NIT schedule, in the presence of bidders who wish to be present.
- All pages of the tender documents should essentially be signed by the bidder.
- BSCL has the right to cancel the tender at any stage, either partly or fully of the bid.
- Correspond at: -

The Managing Director Cum CEO,
Bhagalpur Smart City Limited,
Municipal Corporation,
Court Compound, Bhagalpur – 812001

ELIGIBILITY OF BIDDERS:

Minimum eligibility criteria of the Bidders are as under: -

- (i) Bidders shall preferably be of Bihar based.
- (ii) Bidders should have authorization from Original Equipment Manufacturers Dealership Certificate. Please enclose valid manufacturers authorization letter along with bid documents, which must be valid as on the last date of the bid submission.
- (iii) The details of specifications of equipment's should be filled in **Annexure-II** and submitted with bid documents.
- (iii) Bidders should not have been blacklisted by Departments / Ministries of the Govt. of India / Govt. of Bihar or PSUs during last 3 years and continues to be so. A Declaration has to be submitted in the specified format as provided in Tender Document in **Annexure 'III'**.
- (iv) The brand / make of equipment's being supplied shall have service support i.e. Service Centre / Franchise / OEM service Centre in Bihar. The bidder must give the relevant details along with the bid.

TENDER DOCUMENTS:

Bidders are requested to go through the terms and conditions contained in the bid documents. All pages of tender document along with Terms and Conditions should be signed and submitted by the bidder, failing which the tender will be rejected.

PROCEDURE TO SUBMISSION OF THE BIDS:

1. The bids shall be submitted through online only (<http://www.eproc2.bihar.gov.in>) as per the schedule time limits. Hard copy of bid documents in not to be consider.
2. The bid shall be typed or printed in English only. All pages of the bid document shall be numbered consecutively and shall be signed by the bidder as proof of having read the contents therein and in acceptance thereof.
3. Incomplete and conditional tender will be rejected.
4. Copy of authorization from manufacturer for supply, installation and warranty support in case the firm is not an Original Equipment Manufacturer (OEM) of the item should be submitted.
5. Price quoted shall be final and inclusive of all taxes, which includes free delivery of goods at the office of Bhagalpur Smart City Limited. No extra fees, cesses etc. Will be paid by this office.
6. The copy of following documents should be submitted with the Bids online: -
 - i. The complete Bid Document signed and sealed on each page by authorised signatory of the bidder firm / agency.
 - ii. Self attested copy of PAN card.
 - iii. Self attested copy of GST Registration.
 - iv. Self attested copy of authorized distributor certificate from the manufacturer company.
 - v. The EMD / Bid Security Rs. 19,050.00 should be submitted through Internet Payment Gateway (IPG) / Challan / Bank Guarantee. Bank Guarantee shall be drawn in favour of "Chief Executive Officer, Bhagalpur Smart City Limited".
 - vi. The Tender Documents / Bid Documents (Non-Refundable) Fee Rs. 500.00 should be submitted through Internet Payment Gateway (IPG) / Challan only as per portal <http://www.eproc2.bihar.gov.in>.
 - vii. Tender Processing Fee (Non-Refundable) should be submitted through Internet Payment Gateway (IPG) / Challan only as per portal <http://www.eproc2.bihar.gov.in>.
 - viii. Bid descriptions (Details of the authorized dealer/Agency) form (**Annexure-I**).

- ix. Undertaking on the letter Head of the firm duly signed and stamped (**Annexure-III**).
- x. Financial Bid form (as per **Annexure-IV**) submission through <http://www.eproc2.bihar.gov.in> only.

BID EVALUATION:

The Bids received from the bidders will be evaluated by BSCL. In evaluation first eligibility of the bidders will be examined and qualified bidders will be considered for evaluation of price bid. In price bid evaluation, bidder who have quoted lowest rate in individually item wise (L1) will be the successful bidder.

AWARD OF WORK:

BSCL will place purchase order for supply of items to successful bidder. Successful bidder has to supply the items within 10 days from issuing of purchase order. EMD of successful bidder will be converted into Security Deposit and EMD/SD of all other bidders will be refunded after issue of purchase order.

DELAY IN SUPPLY:

The Bidder has to deliver the necessary hardware and services in accordance with the time schedule specified in award of work. However, if there is a delay in supply within the above mentioned timeline, a penalty of 0.5% of the Cost of the Purchase Order will be imposed to the bidder on weekly basis. The maximum penalty that can be imposed is 5% of the total cost of Purchase Order.

PAYMENT TERMS:

BSCL will make payment to the selected bidder on delivery of the items & submission of bill/invoice of the material to BSCL. Security Deposit will be refunded after complete delivery of all items.

BILL OF QUANTITY:

Sl. No.	Description	Quantity in Unit	Estimated Unit Price inclusive of all taxes.
A	Laptop	1 Set	68000.00
B	Desktop Computer	1 Set.	45000.00
C	UPS for Desktop Computer	1 Set	2500.00
D	External Hard Drive.	1 Nos.	7999.00
E	Pen drives.	1 Nos.	750.00
F	Anti-Virus.	1 Nos.	3799.00
G	Mobile Phone	1 Nos.	30999.00

Note: The above estimated unit price is indicative. The bidder who have quoted lowest rate in individually item wise (L1) as per Financial Bid form will be the successful bidder.

BID DESCRIPTIONS: DETAILS OF THE AUTHORIZED DEALER / AGENCY / FIRM

S. No	PARTICULARS	
01	Name of the bidder Firm/Agency	
02	Address of the Firm/Agency	
03	Phone/ Mobile No.	
04	Registration No. of the firm/Agency	
05	Registration Certificate of the bidder firm/ agency (Attach Proof)	
06	Permanent Account Number under Income Tax Act (Attached Proof)	
07	G.S.T. Number (Attach Proof)	
08	Whether Agency has been blacklisted by any of the Department / Organizations (Attach Undertaking on the letter head of the firm duly signed and stamped)	
09	Duly signed & Stamped all pages of bid document	
10	Attach copy of authorized dealership Certificate / manufacturers authorization letter	

This is to certify that I/We have carefully read the contents of the tender document and fully understood all the terms and conditions therein and undertakes myself / ourselves to abide by the same.

Signature of the Tenderer:

Place:

Name of the Tenderer:

Date:

Name of the Firm/agency:

Seal of the Firm/Agency:

CERTIFICATE OF COMPLIANCE OF SPECIFICATIONS

1. Laptop:

Minimum Specification		Quoted Make/Model	Please specify YES/NO	If No, deviations to be specified
PROCESSOR	8th Generation, Core i5, 1.6 Ghz, 64 bit			
RAM MEMORY	8 GB DDR4			
SSD / HDD CAPACITY	1 TB			
OPERATING SYSTEM	Windows 10			
DISPLAY	38 cm (15") diagonal FHD, LED-backlit			
GRAPHICS MEMORY	2 GB Dedicated			
EXPANSION FEATURES	USB 2.0; USB 3.0; HDMI; RJ-45; headphone/microphone combo; AC power			
MEDIA DEVICES	Audio features: Dual speakers Webcam: HD Camera with integrated microphone Sensors: Accelerometer; Gyroscope; eCompass			
COMMUNICATIONS	Wireless: Wi-Fi® and Bluetooth®			
WEIGHT	1.50 kg			
WARRANTY AND SERVICES	1 year			

2. Desktop Computer:

Minimum Specification of Desktop Computer		Quoted Make/Model	Please specify YES/NO	If No, deviations to be specified
PROCESSOR	8th Generation, Intel Core i3, 64 bit			
RAM MEMORY	4 GB DDR4			
SSD / HDD CAPACITY	1 TB			
OPERATING SYSTEM	Windows 10			
DISPLAY	HD Monitor			
GRAPHICS MEMORY	Intel HD Graphics			
EXPANSION FEATURES	USB 2.0; USB 3.0; HDMI; RJ-45; headphone/microphone combo; AC power; Keyboard and Mouse.			
COMMUNICATIONS	Wireless: Wi-Fi® and Bluetooth®			
WARRANTY AND SERVICES	1 years			

3. UPS for Desktop Computer:

Minimum Specification of UPS for Desktop Computer	Quoted Make/Model	Please specify YES/NO	If No, deviations to be specified
Capacity: 600 VA / 360W, Input: 220 – 240 Vac, Output: 220 – 240 Vac. WARRANTY AND SERVICES – 1 Years.			

4. External Hard Drive:

The minimum specifications of External Hard Drive	Quoted Make/Model	Please specify YES/NO	If No, deviations to be specified
Portable Hard Drive, Capacity: 2 TB, Connectivity: USB 3.0, USB 2.0 Warranty: 3 Years Warranty			

5. Pen drives:

The minimum specifications of Pen drives	Quoted Make/Model	Please specify YES/NO	If No, deviations to be specified
32 GB, USB 3.0			

6. Anti -Virus:

The minimum specifications	Quoted Make/Model	Please specify YES/NO	If No, deviations to be specified
Total Ransomware Protection, Webcam Protection, Advanced Scan, Email Security, Data Theft Protection, Parental Control, Automatic Backup, Safe Banking, Web Security, Vulnerability Scan, Anti-Keylogger, Improved Scan Engine, Virtual Keyboard, Privacy Protection, Flash Drive Protection, Safe Mode Protection, Core Protection, File Vault, Malware Protection, Browser Sandbox, Firewall, PC Tuner, PC2Mobile Scan, Track My Laptop, Stay Connected, Enhanced Self-Protection. Subscription Duration: 3 Years			

7. Mobile Phone:

Minimum Specification of Mobile Phone		Quoted Make/Model	Please specify YES/NO	If No, deviations to be specified
OS	Android			
RAM	8 GB			
Storage	128 GB			
Batteries:	3500 mAh, Fast Charging (5V/6A)			
Wireless communication technologies	Bluetooth; WIFI Hotspot			
Ports	USB, Type-C, Support standard Type-C earphone, Dual nano-SIM slot			
Connectivity technologies	2G GSM, 3G WCDMA, 4G LTE FDD, 4G LTE TDD.			
Special features	Dual Sim, Front Camera, Touchscreen, USB, In-display Fingerprint sensor, Accelerometer, Electronic compass, Gyroscope, Ambient light sensor, Proximity sensor, Sensor core, Laser sensor			
Display technology	17.03cm (6.7") full rectangle, 1080 x 2400 (FHD+), Super AMOLED			
Camera features	Rear Camera: Megapixels: 48 MP, Digital Zoom up to 8x, Auto Focus. UHD 4K (3840 x 2160). Front Camera: Megapixels: 32 MP.			
Warranty	1 Year			

Signature and seal of the firm/supplier

UNDERTAKING

(On the letter Head of the firm duly signed and stamped)

It is certified that our firm/ agency/ company has never been **black listed** by any of the Departments/ Autonomous Institutions/ Universities / Public Sector Undertakings of the Government of Bihar or any other State Government or Public Sector Banks or Local Bodies / Municipalities and no criminal case is pending against the said firm/agency as on the last date of submission of the Bids.

Signature of the Tenderer

Place:

Name of the Tenderer

Date:

Name of the Firm/Agency

Seal of the Firm/Agency

Financial Bid form

SL. NO.	Description	Quantity	Quoted Unit Price (INR) Inclusive of all Taxes.	Quoted Total Amount (INR) Inclusive of all Taxes.
1	Laptop	5 Set		
2	Desktop Computer	4 Set.		
3	UPS for Desktop Computer	4 Set		
4	External Hard Drive.	13 Nos.		
5	Pen drives.	16 Nos.		
6	Anti-Virus.	25 Nos.		
7.	Mobile Phone	4 Nos.		
Total Amount inclusive of all taxes.				

Note: The financial bid form is available on <http://www.eproc2.bihar.gov.in> and submitted online only as per portal.

Signature and seal of the
firm/supplier